



**AMENDMENT NO. 2  
PROFESSIONAL SERVICES AGREEMENT**

This Amendment to Professional Services Agreement (“**Amendment**”) is effective as of the date of last signature below, and is between the City of Everett, a Washington municipal corporation (the “**City**”), and the Service Provider identified below (“**Service Provider**”). The City and Service Provider are parties to the Professional Services Agreement described below, as may have been previously amended (“**Agreement**”). In consideration of the covenants, terms and conditions set forth below, and for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the City and Service Provider agree to amend the Agreement as set forth below:

<b>Service Provider</b>	MacLeod Reckord PLLC
<b>City Project Manager</b>	Lisa Page
	lpage@everettwa.gov
<b>Original Agreement Date</b>	4/4/2024

<b>AMENDMENTS</b>							
<b>New Completion Date</b>	<p>If this Amendment changes the Completion Date, enter the new Completion Date: 12/31/2026</p> <p>If no new date is entered, this Amendment does not change the Completion Date.</p>						
<b>New Maximum Compensation Amount</b>	<p>If this Amendment changes compensation, complete the following table. If the table is not completed, this Amendment does not change compensation.</p> <table border="1" style="width: 100%;"> <tr> <td>Maximum Compensation Amount Prior to this Amendment</td> <td style="text-align: right;">\$235,512.25</td> </tr> <tr> <td>Compensation Added (or Subtracted) by this Amendment</td> <td style="text-align: right;">\$26,668.90</td> </tr> <tr> <td><b>Maximum Compensation Amount After this Amendment</b></td> <td style="text-align: right;"><b>\$262,181.15</b></td> </tr> </table>	Maximum Compensation Amount Prior to this Amendment	\$235,512.25	Compensation Added (or Subtracted) by this Amendment	\$26,668.90	<b>Maximum Compensation Amount After this Amendment</b>	<b>\$262,181.15</b>
	Maximum Compensation Amount Prior to this Amendment	\$235,512.25					
	Compensation Added (or Subtracted) by this Amendment	\$26,668.90					
<b>Maximum Compensation Amount After this Amendment</b>	<b>\$262,181.15</b>						

<b>Changes to Scope of Work</b>	<p>Scope of Work is changed by ADDING the work in the attachment to this Amendment  </p> <p>Leaving selection as "Click for Dropdown Menu" means no change to Scope of Work.</p>
<b>Other Provisions</b>	NONE
<b>Standard Amendment Provisions</b>	<p>Regardless of the date(s) on which this Amendment is signed by the parties, and regardless of any Agreement completion date(s) that may have been in the Agreement prior to this Amendment, the parties agree that the Agreement is deemed continuously in effect since the Original Agreement Date.</p>
	<p>This Amendment may be signed in counterparts, each of which shall be deemed an original, and all of which, taken together, shall be deemed one and the same document. AdobeSign signatures are fully binding. Any ink, electronic, faxed, scanned, photocopied, or similarly reproduced signature on this Amendment will be deemed an original signature and will be fully enforceable as an original signature.</p>
	<p>All provisions in the Agreement shall remain in effect except as expressly modified by this Amendment. From and after the effective date of this Amendment, all references to the Agreement in the Agreement are deemed references to the Agreement as modified by this Amendment.</p>

**SIGNATURES ON FOLLOWING PAGE**

IN WITNESS WHEREOF, the City and Service Provider have executed this Amendment.

**CITY OF EVERETT  
WASHINGTON**



\_\_\_\_\_  
Cassie Franklin, Mayor

**05/01/2026**

\_\_\_\_\_  
Date

ATTEST



\_\_\_\_\_  
Office of the City Clerk

**MACLEOD RECKORD PLLC**

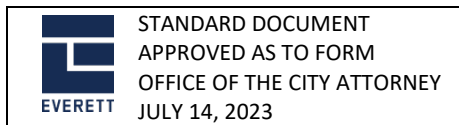
*Connie Reckord*

Signature: \_\_\_\_\_

Name of Signer: Connie Reckord

Signer's Email Address: connier@MacleodReckord.com

Title of Signer: Principal



**EXHIBIT A**  
**PROFESSIONAL SERVICES AGREEMENT**

**MacLeod Reckord PLLC**  
**506 Second Avenue, Suite 1021**  
**Seattle, Washington 98104**  
**P 206-323-7919**

**Amendment 2**  
**SCOPE OF WORK**  
**Forest Park Pickleball Court Improvements**

**PROJECT DESCRIPTION**

The Scope of Work includes provision of construction administrative services for the development of improvements and expansion of existing hard and soft surface sport and game courts at Forest Park. Services include preconstruction meetings, regular weekly construction meetings, document review as noted, material testing and construction inspections, preliminary and final punch list, and as built plans.

**GENERAL PROJECT ASSUMPTIONS**

1. Conditions and assumptions as noted in the general contract.
2. Contract time for Contractor is 180 calendar days. Notice to Proceed is estimated to be end of September 2025 making Substantial Completion estimated to be end of July 2026.

**SCHEDULE**

The scope of work is premised on construction administrative support commencing in August 2025 and ending by December 31, 2026.

**CONSTRUCTION ADMINISTRATIVE SUPPORT SERVICES**

The reasons for this Amendment 2 request are as follows:

The overall project duration has extended due to weather delays and temporary shutdown on site over the winter months. MacLeod Reckord's workload was reduced but not eliminated entirely as the Contractor continued to provide submittals and submit RFI's.

As the project has resumed there have been a number of issues requiring the team to address including: soft subgrade conditions, wall footing conditions, imported material, and questions from the Contractor about elevations, earthwork quantities, and shop drawing submittals that have resulted in considerably more time spent than originally anticipated by MacLeod Reckord and HWA.

Based on the work to date and the expectation of approximate completion date we are requesting the following:

EXHIBIT A  
PROFESSIONAL SERVICES AGREEMENT

**Amendment 2 Construction Administration - Fee Summary**  
**April 2026**

Task / Team	MacLeod Reckord	PACE	HWA	Stantec	Subtotal
1.0 Preconstruction Meeting	Completed				
2.0 Regular Weekly Construction Meetings					
3.0 Submittals, RFIs, ASIs, Change Orders, Pay Request Review					
4.0 Preliminary and Final Punch List	\$14,235.73		\$7,000.00		
5.0 As Built Plans, Materials Testing and Construction Inspection					
Subtotal	\$14,235.73		\$7,000.00		\$21,235.73
Administrative Markup used for fee					\$1,183.17
Administrative Markup					\$700.00
Reimbursables	\$50.00				\$50.00
<b>Total</b>					<b>\$23,168.90</b>

- **Contingency Amount: \$3,500.00**  
*\*To only be used with prior City of Everett Project Manager approval*
- **Total Maximum Compensation: \$26,668.90**










# Forest Park Pickleball Court Installation Construction Support Services Amendment No. 2\_SD

Final Audit Report

2026-05-04


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 Agreement completed.

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